

## IMPORTANT NOTE

1. Tender documents will not be sold manually. Detail tender document will be available on PVVNL website <http://www.pvvnl.org> as well as on e-tender web portal [www.etender.up.nic.in](http://www.etender.up.nic.in). Price bid will be available online at [www.etender.up.nic.in](http://www.etender.up.nic.in).
  2. Tenders are to be submitted in 2 Parts which shall be uploaded on e-tender web portal [www.etender.up.nic.in](http://www.etender.up.nic.in) up to 10: hrs. On the scheduled date of opening of the tender.
  3. **The Part –I (Tender Cost +EMD) and (Techno-commercial):-**  
**Tender Cost +EMD:** The tender cost & EMD will have to be deposited on-line through RTGS/NEFT in PNB Bank, Account No. 3947005500066744 of S.E. Electricity Civil Distribution Circle Ghaziabad, IFSC Code no. PUNB0394700. The Scanned copy of Pay in slip/UTR No. as a proof depositing tender cost & EMD has to be uploaded on the e-procurement portal of PVVNL [www.etender.up.nic.in](http://www.etender.up.nic.in).  
**Techno-commercial:** Each and every page of the tender documents submitted in this part in support of fulfilling the Pre-qualifying requirement, should be duly signed, Stamped & scanned. The scanned copy of all the techno-commercial documents are compulsorily to be uploaded on the e-procurement portal of PVVNL i.e. [www.etender.up.nic.in](http://www.etender.up.nic.in) & no hard copy of these documents are required to be submitted. Tender/Bids of firms who do not submit the techno-commercial bid along with tender Fee and EMD, **as mentioned above**, shall not be considered for price Bid Opening.
  4. **Part-II (Price Bid):-** The price bid is to be filled compulsorily online by visiting at [www.etender.up.nic.in](http://www.etender.up.nic.in) failing which the bid shall be treated as cancelled.
  5. **Submission of Price Bid on E-tender :**
    - A. The tender submission module of e-procurement website <http://etender.up.nic.in> enables the bidder to submit the e-tender online against this tender, Price bid may be submitted only during the period and time stipulated in tender. Tenderers are advised to start the tender submission process well in advance so that they can submit their tenders in time. The tenderers shall submit their tenders taking into account the server time displayed in the e-procurement website. This Server time is the time by which the tender submission activity will be allowed till the permissible time on the last date of submission stipulated period. For delay in submission of tender, due to any reasons, shall be responsibility of tenderers.
    - B. Financial Bid on e-tender web portal must be submitted by the tenderers at e-procurement website <http://etender.up.nic.in> not later than specified/notified date of opening of tender.
  6. Price bid uploaded on E-tender website shall be considered for selection of the lowest bidder.
  7. The Price bid template must not be modified/ replaced by the bidder and the same should be uploaded after filling the relevant columns and validating the sheet, else the bidder is liable to be rejected.
  8. **The part-I shall be opened on the same day after 16:00 hrs.** If the date happens to be a public holiday then the tenders shall be opened on next working day on the same time. Please visit. Website [www.pvvnl.org](http://www.pvvnl.org) & [www.etender.up.nic.in](http://www.etender.up.nic.in) for details/downloads and for any other corrections /amendments/ modifications/extensions till the date of submission of bids.
  9. The interested bidders are requested to get the digital signature registered with UP Government, e-procurement portal <http://etender.up.nic.in> in this regard the bidders may contact UP Electronics Corporation Ltd., Lucknow website: [www.upclko.org](http://www.upclko.org).
- For more queries the bidders may also contact on following details:-  
E-Mail: [etender.up@nic.in](mailto:etender.up@nic.in) , [upclko@gmail.com](mailto:upclko@gmail.com)  
PH: 0522-2286809, 4130303.09235567201, 09721451211, 2298831.
10. **The above terms & conditions are final** hence if any terms & conditions, **in respect of above**, are found **contrary to the above at any other place in the tender, that conditions will treated as cancelled.**

(Kumari Renu)

Accountant

Electricity Civil Distribution Circle  
Ghaziabad

(Munindra Kumar)

Superintending Engineer

Electricity Civil Distribution Circle  
Ghaziabad

## PRE-QUALIFYING CONDITIONS FOR TENDERERS (PQR)

**NAME OF WORK:- Carrying Out Services of Catering Housekeeping Sweeping & Cleaning Horticulture, Security & Other Related Works at Electricity Training Center Kavinagar Ghaziabad.**

### **Technical & Financial Pre Qualifications :-**

The Tenderer must fulfill the following technical /financial requirements -

1. The tenderer should produce experience statement showing the Name of organization, name of work, DOS, DOC, ADC, Agreement Value, Executed Value, Penalty and experience of officer with contractor during the execution of work executed in Central/State Govt. Depts. and that should not be issued by officer below class-I rank (shall be produced in Part-I).
2. Tendering firm should have experience of having successfully completed similar nature works during last 7 years ending last day of month previous to one in which applications are invited and should be either of the following (shall be produced in Part-I):-
  - A. Three similar\* completed works each costing not less than the amount equal to 40% of the estimated cost. or
  - B. Two similar\* completed works each costing not less than the amount equal to 50% of the estimated cost. or
  - C. One similar\* completed work costing not less than the amount equal to 80% of the estimated cost.

### **Similar nature work means:-**

(i)	<b>Name of Work:- Carrying Out Services of Catering Housekeeping Sweeping &amp; Cleaning Horticulture, Security &amp; Other Related Works at Electricity Training Center Kavinagar Ghaziabad.</b>	Contractor must have experience in Construction and Maintenance Works of Residential/Non Residential Building at energized Sub-Station at UPPCL/any other. State /PSU/Central Govt Department.
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3. Average Annual financial turn over during the last 3 years ending 31st March of the previous financial year, should be at least 30% of the estimated cost for which practicing C.A. approved Turn Over Certificate has to be submitted (shall be produced in Part-I).
4. ITR of Last 3 Years Shall be Submitted by the Contractor (2019-20, 2020-21 & 2021-22).
5. The tenderer should submit the following certificates in Part-I in readable form and duly signed otherwise may result in rejection of bid.
  - A- Certified & self attested copy of UTR No. & other detail for tender cost & earnest money.
  - B- Valid character certificate issued by D.M/S.P, for partnership firm and Pvt Ltd firm Character certificate of All Directors shall be submitted. Character certificate shall be valid on date of opening of Part-1 of tender.  
**(Tenderers should submit on rupees 10 Non-Judicial Stamp Paper an affidavit (Duly Notarized) in favor of S.E., ECDC GZB in given format.)**
  - C- GST Registration copy.
  - D- PAN Card Copy.
  - E- Experience certificate as stated S.No.1 &2.
  - F- Annual financial turnover of the last 3 year sending 31st March of the previous financial year duly issued by practicing C.A. with UDIN No.
  - G- Partnership deed in case of partnership firms.
  - H- Copy of Adhar Card.

### **Note:-**

1. Tenderes shall take all safety and precaution measures of man power deployed during execution of work. In case of any mishappenning contractor shall be fully responsible for incident.
2. Part-II (Price Bid) of those tenderers, who qualify in part-I shall be opened on a later day which shall be intimated to the successful tenderers.
3. Tenderer are requested to submit mobile No., email id, valid bank account No. of firm with IFSC No. of related bank for online transactions and Correspondence address.

**(Munindra Kumar)**

Superintending Engineer  
Electricity Civil Distribution Circle  
Ghaziabad

(रू0 10.00 के नॉन ज्यूडिशियल स्टॉम्प पर नोटरी द्वारा सत्यापित शपथ पत्र पर नीचे दिये गये परफोरमें में मांगी सूचना के अनुरूप प्रारूप में भर कर निविदाकार द्वारा निविदा के भाग—1 की शर्तों में अनिवार्य रूप से संलग्न किया जायेगा।)

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### शपथ पत्र

**समक्ष** — अधीक्षण अभियन्ता, विद्युत जानपद वितरण मण्डल, गाजियाबाद।

मै0.....(नाम) पुत्र श्री .....(पिता का नाम) उम्र.....(वर्ष)  
निवासी.....शपथपूर्वक ब्यान करता हूँ।

- (1) जिलाधिकारी ..... द्वारा दि0.....को मेरा चरित्र प्रमाण पत्र जारी किया गया था।
- (2) जिलाधिकारी ..... द्वारा चरित्र प्रमाण का जारी करने के उपरान्त आज दि0 .....तक मेरे विरुद्ध किसी भी थाना/न्यायालय में को अपराधिक मुकदमा दर्ज नहीं कराया गया है।
- (3) चरित्र प्रमाण पत्र जारी होने के उपरान्त मुझे किसी भी आपराधिक कारण से सजा नहीं हुई है न ही मुझे जेल में रहना पडा है।

हस्ताक्षर एवं मोहर